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 Minutes of REGULAR Meeting
 

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February 7, 2024

The Twinsburg City School District Board of Education met in REGULAR session on the above date at the Twinsburg Government Center, 10075 Ravenna Road, 44087, at 7:00 p.m. The following Board Members were present: Mrs. Crawford (Vice President), Mrs. Davis, Mrs. Egan, Mrs. Hamilton and Mrs. Travis (President). In attendance were Superintendent Powers, Treasurer Rozsnyai and Business Manager Strickland. Recordings of the Board of Education meeting are made as part of the official record. Video Recordings and Board Approved Minutes are available on the District's website. Mrs. Travis, presiding, called the meeting to order at 7:00 p.m.

### COMMUNICATIONS

1. Board President's Report
2. Superintendent's Report
  - "A Special Presentation in Recognition of School Boards Month"
  - Students of the Month/Building Highlights:
    - Wilcox Primary School
    - George G. Dodge Intermediate
    - Twinsburg High School
3. Committee Reports—Mrs. Davis gave an extensive update from the Policy Committee. Mrs. Travis gave an update from Buildings and Grounds Committee. Mrs. Crawford gave an update from the Equity Committee.

### ADMINISTRATIVE REPORT

1. *Strategic Plan Update, Quarter #2: Culture/Climate, Facilities, Safety*
  - District Administrative Leadership Team

#### 02072024-D Addendum

Mrs. Crawford motioned and Mrs. Egan seconded to addend the agenda, by adding item J11.

*Ayes: Mrs. Crawford, Mrs. Davis, Mrs. Egan, Mrs. Hamilton and Mrs. Travis*

*The Board President declared the motion approved.*

#### **Mrs. Davis motioned and Mrs. Egan seconded to adopt resolutions 02072024-H1 to 02072024-H4**

##### 02072024-H1 Meeting Minutes

that the Twinsburg Board of Education approves the following meeting minutes: Board Organizational Meeting of January 3, 2024; Tax Budget Special Session of January 3, 2024, and Regular Board Meeting of January 3, 2024 as sent to the Board under separate cover.

##### 02072024-H2 Financial Reports

that the Twinsburg Board of Education accepts the following Financial Reports for the Month of December 2023; Bank Reconciliation, Cash Summary Report by Fund, Cash Summary Report by Fund and Special Cost Center, Disbursement Summary Report and Investments Portfolio Review, as sent to the Board under separate cover.

**02072024-H3 December Expenditures**

that the Twinsburg Board of Education approves all expenditures for the Month of December 2023, as reflected in the above named reports.

**02072024-H4 Authorizing the Advance of Local Taxes by the County Fiscal Officer for the Tax year 2023 and Payable in 2024**

**WHEREAS**, Section 321.34(A)(1) of the Ohio Revised Code states in part: When the local authorities by resolution so request, the county auditor or fiscal officer shall pay the treasurer of any board of education any money that may be in the county treasury to the accounts of the local authorities, respectively, and lawfully applicable to the purpose of the current fiscal year in which the request is made.

**WHEREAS**, this resolution is in the public interest and serves the public good.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Twinsburg City School District, Summit County, Ohio, that:

Section 1. **Board Declarations**. That the Board declares the necessity of receiving advances of local taxes for the prompt and efficient operation of the School District and directs the County Fiscal Office to make such tax advances for tax year 2023, and payable in 2024, to the Twinsburg City School district, per Section 321.34 of the Ohio Revised Code.

Section 2. **Compliance with Open Meeting Requirements**. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public in compliance with the law.

Section 3. **Captions and Headings**. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 4. **Effective Date**. This Resolution shall be in full force and effect from and immediately upon its adoption.

*Ayes: Mrs. Crawford, Mrs. Davis, Mrs. Egan, Mrs. Hamilton and Mrs. Travis*

*The Board President declared the motions approved.*

**02072024-I1 Employment, Certificated**

Mrs. Hamilton motioned and Mrs. Crawford seconded that the Twinsburg Board of Education accepts the **Certificated/Licensed Personnel** and/or contract recommendations detailed in the attached Exhibit as per the dates, terms, and other applicable conditions specified, pending satisfactory ORC background checks. See EXHIBIT I-1

*Ayes: Mrs. Crawford, Mrs. Davis, Mrs. Egan, Mrs. Hamilton and Mrs. Travis*

*The Board President declared the motion approved.*

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02072024-I2 **Employment, Certificated**

Mrs. Egan motioned and Mrs. Crawford seconded that the Twinsburg Board of Education accepts the Certificated/Licensed Personnel and/or contract recommendations detailed in the attached Exhibit as per the dates, terms, and other applicable conditions specified, pending satisfactory ORC background checks. See EXHIBIT I-2

*Ayes: Mrs. Crawford, Mrs. Egan, Mrs. Hamilton and Mrs. Travis*

*Abstain: Mrs. Davis*

*The Board President declared the motion approved.*

**Mrs. Crawford motioned and Mrs. Davis seconded to adopt resolutions 02072024-I3 to 02072024-I4**

02072024-I3 **Employment, Classified**

that the Twinsburg Board of Education accepts the Classified Personnel and/or contract recommendations detailed in the attached Exhibit as per the dates, terms, and other applicable conditions specified, pending satisfactory ORC background checks.

02072024-I4 **Employment, Supplemental Contracts**

that the Twinsburg Board of Education accepts the Supplemental Contract recommendations detailed in the attached Exhibit as per the dates, terms and other applicable conditions specified, pending satisfactory ORC background checks. EXHIBIT I-3

*Ayes: Mrs. Crawford, Mrs. Davis, Mrs. Egan, Mrs. Hamilton and Mrs. Travis*

*The Board President declared the motions approved.*

**Mrs. Crawford motioned and Mrs. Egan seconded to adopt resolutions 02072024-J1 to 02072024-J11**

02072024-J1 **Donation - FirstBook**

that the Twinsburg Board of Education accepts a donation of eighty (80) stuffed bears from FirstBook - Eliminating Barriers, Inspiring Young Minds, 1319 F. Street, NW, Suite 1000, Washington, DC 20004. The donation is valued at \$1,120.00. The bears will be given to each classroom, Pre-K through 1<sup>st</sup> grade and expanding to 2<sup>nd</sup> grade in the 2024/2025 school year as part of the VETTS Program; as per the attached Exhibit. See EXHIBIT J-1

02072024-J2 **Donation - Tails that Teach**

that the Twinsburg Board of Education accepts a donation of books from Tails that Teach, PO Box 29163, Anaheim, CA 92809. The 1,020 books are valued at \$10,149.00. Each student in grades Pre-K through 2<sup>nd</sup> grade will receive their own personal copy as part of the VETTS Program; as per the attached Exhibit.

02072024-J3 **Event Security - Police Officer for 2023/2024 School Year**

that the Twinsburg Board of Education approves Police Officer Joseph Nealon to provide security at events for the 2023/2024 school year, as needed, at a rate of \$45.00/hour. This is a General Fund expenditure.

**02072024-J4 Addendum to Agreement – ABA Outreach Services**

that the Twinsburg Board of Education approves the addendum to the Behavioral Services Agreement with ABA Outreach Services (approved 7/19/2023), 6537 Brecksville Road, Independence, OH 44131, to provide additional Behavioral Services to the District for the 2023-2024 school year, not to exceed \$81,350; this is a General Fund expenditure as sent to the Board under separate cover.

**02072024-J5 Agreement – LearnWell**

that the Twinsburg Board of Education approves the Agreement with LearnWell to provide educational services to one (1) student attending Windsor Laurelwood Center, 35900 Euclid Avenue, Willoughby, Ohio 44094. Cost of services is \$1,400.00 which includes administrative costs; this is a General Fund expenditure; as sent to the Board under separate cover.

**02072024-J6 AP Language and Composition and Honors English 11 course reading list adoption**

that the Twinsburg Board of Education adopt *The Island of Missing Trees* by Elif Shafak for AP Language and Composition and Honors English 11 course reserved reading lists at Twinsburg High School. The adoption was approved by the District Curriculum/Technology Committee on January 22, 2024.

**02072024-J7 College Credit Plus Memorandum of Understanding – University of Akron**

that the Twinsburg Board of Education approves the College Credit Plus Memorandum of Understanding between The University of Akron and the Twinsburg City School District for the 2024-2025 School Year; per the attached Exhibit. See EXHIBIT J-7

**02072024-J8 College Credit Plus Memorandum of Understanding – Kent State University**

that the Twinsburg Board of Education approves the College Credit Plus Memorandum of Understanding between Kent State University and the Twinsburg City School District for the 2024-2025 School Year; per the attached Exhibit. See EXHIBIT J-8

**02072024-J9 Ohio High School Athletic Association Membership, 2024-2025**

that the Twinsburg Board of Education approves the following *resolution*, authorizing 2024-2025 membership in the Ohio High School Athletic Association.

**WHEREAS**, the Twinsburg City School District, District IRN number: 50070 of 11136 Ravenna Rd, Summit County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not-for-profit; and

**WHEREAS**, the Board of Education (“Board”) and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA:

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION** that Twinsburg High School and R.B. Chamberlin Middle School do hereby voluntarily renew their membership in the OHSAA and that in doing so, the Constitution, Bylaws, Regulations and Business Rules of the OHSAA are hereby adopted by this Board as and for its own minimum requirements as it pertains to, but not limited to, student-eligibility, coaching requirements, and administrative responsibility. Notwithstanding the foregoing, the Board reserves the right to raise the minimum standards as it deems appropriate for the schools and students under its jurisdiction; and

**BE IT FURTHER RESOLVED** that the schools under this Board’s jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Business Rules, interpretations and decisions of the OHSAA and cooperate fully and timely with the Executive Director’s office of the OHSAA in all matters related to the interscholastic athletic programs of the

schools. Furthermore, the schools under this Board's jurisdiction shall be the primary enforcers of the OHSAA Constitution, Bylaws, Regulations, Business Rules and the interpretations and rulings rendered by the Executive Director's office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

**02072024-J10 First Reading of New and Revised Board of Education Policies**

that the Twinsburg Board of Education approves the first reading of the new and revised Board of Education Policies as noted below as authorized by the BOE Policy Subcommittee on January 24, 2024:

0164	Revised Bylaw	Notice of Meetings (Bylaws)
0131.1	Revised Bylaw	Technical Corrections (Bylaws)
1615	New Policy	Tobacco Use Prevention (Administration)
2114	Revised Policy	Meeting State Performance Standards (Program)
2412	Revised Policy	Homebound Instruction Program (Program)
2271	Revised Policy	College Credit Plus Program (Program)
3120.09	Rescind Policy	Volunteers (Merged with BOE Policy #8120/Volunteers) (Professional Staff)
3215	Revised Policy	Tobacco Use Prevention (Professional Staff)
4215	Revised Policy	Tobacco Use Prevention (Classified Staff)
5310	Revised Policy	Health Services (Students)
5460	Revised Policy	Graduation Requirements (Students)
5512	Revised Policy	Tobacco Use Prevention (Students)
5610	Revised Policy	Removal, Suspension, Expulsion, and Permanent Exclusion of Students (Students)
6325	Revised Policy	Procurement - Federal Grants/Funds (Finances)
7434	Revised Policy	Tobacco Use Prevention (Property)
7540	Revised Policy	Technology (Property)
7540.01	Revised Policy	Technology Privacy (Property)
7540.02	Revised Policy	Web Accessibility, Content, Apps, and Services (Property)
7540.03	Revised Policy	Student Technology Acceptable Use and Safety (Property)
7540.04	Revised Policy	Staff Technology Acceptable Use and Safety (Property)
8120	Revised/ Replacement Policy	Volunteers (Operations)
8300	Revised Policy	Continuity of Organizational Operations Plan (Operations)
8305	Revised Policy	Information Security (Operations)
8315	Revised Policy	Information Management (Operations)
8390	Revised Policy	Animals on District Property (Operations)
8400	Revised Policy	School Safety (Operations)
8420	Revised Policy	Emergency Situations at Schools (Operations)
8462	Revised Policy	Student Abuse and Neglect (Operations)
9160	Revised Policy	Public Attendance at School Events (Relations)
9700.01	Revised Policy	Advertising and Commercial Activities (Relations)
2220	Revised Policy	Adoption of Course of Study (Program)
2230	Revised Policy	Curriculum Guides (Program)
2432	Rescind Policy	Driver Education (Program)
2440	Revised Policy	Summer School (Program)
2623	Revised Policy	Student Assessment and Academic Intervention Services (Program)
5430	Revised Policy	Class Rank (Students)
3440	Revised Policy	Job Related Expenses (Professional Staff)
4440	Revised Policy	Job Related Expenses (Classified Staff)

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6550	Revised Policy	Travel Payment & Reimbursement/Relocation Costs (Finances)
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02072024-J11 **Overnight/Extended Student Trip-Great Expectations Show Choir Hurricane Red Hot Championship**

that the Twinsburg Board of Education approves a Proposal for an Overnight/Extended Student Trip for the Great Expectations Show Choir from Twinsburg High School to travel to Hurricane, West Virginia to compete in the Hurricane Red Hot Championship on February 3 & 4, 2024. This trip will be paid for in full by the Twinsburg Vocal Music Boosters; as sent to the Board under separate cover.

*Ayes: Mrs. Crawford, Mrs. Davis, Mrs. Egan, Mrs. Hamilton and Mrs. Travis*

*The Board President declared the motions approved.*

**MISCELLANEOUS**

Mrs. Crawford requested for volunteer help for North Coast event. Mrs. Egan thanked the community for their help with the wrestling tournament. Mrs. Travis gave a legislative update. Mrs. Crawford thank the Educational Options team.

02072024-L **EXECUTIVE SESSION**

Mrs. Travis motioned and Mrs. Crawford seconded that the Board of Education enters into Executive Session at 8:48 p.m. to discuss the employment, dismissal, and compensation of public employees, as per Board of Education Policy #0166 (A) and to discuss with the Board's legal counsel, disputes involving the Board that are the subject of pending court action, as per Board of Education Policy #0166 (D).

*Ayes: Mrs. Crawford, Mrs. Davis, Mrs. Egan, Mrs. Hamilton and Mrs. Travis*

*The Board President declared the motion approved.*

02072024-M **RECONVENE/ROLL CALL**

Mrs. Travis motioned and Mrs. Crawford seconded to reconvene at 9:37 p.m.

*Ayes: Mrs. Crawford, Mrs. Davis, Mrs. Egan, Mrs. Hamilton and Mrs. Travis*

*The Board President declared the motion approved.*

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**02072024-N ADJOURNMENT**

Mrs. Travis motioned and Mrs. Crawford seconded to adjourn at 9:38 p.m.

*Ayes: Mrs. Crawford, Mrs. Davis, Mrs. Egan, Mrs. Hamilton and Mrs. Travis*

*The Board President declared the motion approved and meeting adjourned.*

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 Board President

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 Treasurer

**Certificated Staff Recommendations  
February 7, 2024**

<b>CONTRACTS</b>					
<b>Name</b>	<b>Position</b>	<b>Bldg(s)</b>	<b>Rate</b>	<b>Effective</b>	<b>Notes</b>
Coseno, Jodie	Teacher	RBC	\$33.74/hr.	1/22/2024 – 3/01/2024	Home Instruction one (1) hour per week for seven (7) weeks
Hahn, Danielle	Teacher	RBC	\$33.74/hr.	1/22/2024 – 3/01/2024	Home Instruction; one (1) hour per week for seven (7) weeks
Peterson, Scott	Teacher	RBC	\$33.74/hr.	1/22/2024 – 3/01/2024	Home Instruction; one (1) hour per week for seven (7) weeks
Smalheer, Laura	Teacher	RBC	\$33.74/hr.	1/22/2024 – 3/01/2024	Home Instruction; one (1) hour per week for seven (7) weeks

<b>LEAVE OF ABSENCE</b>					
<b>Name</b>	<b>Position</b>	<b>Bldg(s)</b>	<b>Effective</b>	<b>Days</b>	<b>Notes</b>
Huggins, Iwanda	Assistant Principal	Dodge	1/24/2024	TBD	Paid Administrative Leave
Roberto, Lisa	Teacher	THS	1/24/2024 –	30 days	FMLA concurrent with sick leave

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			3/06/2024		
Travers, Alexa	School Psychologist	Wilcox Dodge	8/01/2024 - 10/28/2024	60 days	FMLA concurrent with sick leave; 30 days paid; 30 days unpaid

ADMINISTRATIVE SUBSTITUTES				
Name	Certification/License	Effective	Daily Rate	Notes
O'Mara, Eva	Elementary Principal (K-8)	2023/2024	\$345.00 /day	

Exhibit I-1

**Certificated Staff Recommendations  
February 7, 2024**

CONTRACTS					
Name	Position	Bldg(s)	Rate	Effective	Notes
Davis, Brian	Teacher	RBC	\$33.74 /hr.	1/22/2024 - 3/01/2024	Home Instruction; one (1) hour per week for seven (7) weeks

EXHIBIT I-2

**Classified Staff Recommendations  
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CONTRACTS					
Name	Position	Bldg(s)	Rate/Step	Effective	Notes
Bennett, Amy	Administrative Assistant	THS	Current Hourly Rate/Step	2/05/2024 - 5/17/2024	Additional assistance with THS Scholarship and Academic Awards Program; not to exceed twelve (12) hours per week.



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Brown, Kathryn	Lunchroom/ Playground Assistant	Bissell	\$16.80/hr. Step 4	2/07/2024	Three (3) hours per day; 193 days per contract year, prorated for the 2023/2024 school year; replacing Sandi Jakubowski who previously resigned
Byrnes, Marissa	Janitor	Wilcox	\$18.03/hr. Step 5	2/20/2024	Eight (8) hours per day; 260 days per contract year, prorated for the 2023/2024 school year; replacing Michael Shaltunuk who is being promoted to Wilcox Night Custodian
Granoff, Leslie	Instructional Assistant	Wilcox	\$17.24/hr. Step 3	2/07/2024	Three and one-half (3.5) hours per day; 193 days per contract year, prorated for the 2023/2024 school year; replacing Kara Sciarraba who previously resigned.
Green, Amy	Instructional Assistant	Wilcox	\$18.70/hr. Step 6	2/07/2024	Three and one-half (3.5) hours per day; 193 days per school year, prorated for the 2023/2024 school year
Harris, Lorenzo	Hallway Monitor/District Courier	THS/B OE Office	\$15.41/hr. Step 1	2/07/2024	Seven (7) hours per day; 193 days per contract year, prorated for the 2023/2024 school year; replacing Marlisa Crichlow who was previously approved as an Instructional Assistant
Meyer, Sandra	Accounting Clerk Secretary	BOE	\$24.73/hr. Step 1	2/26/2024	Four (4) hours per day, 260 days, prorated for the 2023-2024 school year; replacing Sue Vasiliauskas who previously resigned
Stanski, Charles	AV Technical Student Worker	THS	\$13.50/hr.	1/19/2024 - 7/31/2024	Hours to be determined by the Business Manager

<b>LEAVE OF ABSENCE</b>					
<b>Name</b>	<b>Position</b>	<b>Bldg(s)</b>	<b>Effective</b>	<b>Days</b>	<b>Notes</b>
Abbott, Tracy	Assistant Transportation Supervisor	Transportation	10/02/2023 - 10/02/2024	60 days	Intermittent FMLA concurrent with sick leave; not to exceed 60 days in one calendar year
Fedrick, Kizzy	Cook	Dodge	2/13/2024 - 2/16/2024	4 days	Unpaid leave (Informed District of dates needed prior to employment)

<b>RESIGNATIONS/RETIREMENTS</b>				
<b>Name</b>	<b>Position</b>	<b>Bldg(s)</b>	<b>Effective</b>	<b>Notes</b>

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Barnes, Asilee	Bus Aide	Transportation	1/23/2024	Resignation
Hogges, Novisa	Bus Driver	Transportation	1/26/2024	Resignation
Roberts, Boe	Janitor	Wilcox	1/18/2024	Offer rescinded as approved on 10/18/2024

Exhibit I-3

**Extracurricular Contracts  
February 7, 2024**

<b>EXTRACURRICULAR</b>					
<b>Name</b>	<b>Contract</b>	<b>Bldg(s)</b>	<b>Effective</b>	<b>% of Base/Rate</b>	<b>Notes</b>
Tarlton, Robert	8 <sup>th</sup> Grade Baseball Coach	RBC	2023/2024	0.69%	

Exhibit I-4